

UA LOCAL 290 TRAINING CENTER

OUTSIDE TRAINING REQUEST FOR CONTINUING EDUCATION REIMBURSEMENT CREDIT

INSTRUCTOR:	COURSE TITLE/TOPIC:
SPONSORING CONTRACTOR/PROVIDER:	CONTACT PERSON:
DATE(s) OF CLASS:	HOURS OF CLASS:
Will the member receive compensation while attending class?	YES <input type="checkbox"/> NO <input type="checkbox"/>
Will the class be held at the contractor's shop or job site?	YES <input type="checkbox"/> NO <input type="checkbox"/>
Will travel expenses be incurred by the member or contractor?	YES <input type="checkbox"/> NO <input type="checkbox"/>
Will the course be taken during normal working hours as described in the Master Labor Agreement?	YES <input type="checkbox"/> NO <input type="checkbox"/>
Will the course be live or online?	LIVE <input type="checkbox"/> ONLINE <input type="checkbox"/>
Will the Instructor be submitting hours for State CE Licensing credit?	YES <input type="checkbox"/> NO <input type="checkbox"/>
Will a certification be issued upon completion of this class?	YES <input type="checkbox"/> NO <input type="checkbox"/>
LOCATION OF CLASS:	HOURS OF CREDIT REQUESTED:
ESTIMATED # OF MEMBERS IN ATTENDANCE:	

Please email the following documentation along with this request to journeyman.training@290tech.edu :

- Brief description of the course.
- Detailed course outline, including:
 - Course content and time spent on each content area.
 - Course objectives.
 - Learning outcomes.

DIRECTIONS

1. Include all requested information.
2. An incomplete form will delay evaluation of your request.

3. Email detailed course outline and brief description of course along with this request to journeyman.training@290tech.edu

By submittal of this form, I declare that all information I have filled in on this form is true and complete. I further realize that falsification of these statements shall be cause for disqualification of this request, future requests and examination to the validity of previous requests. I further attest that I have read and understand the Requirements for Continuing Education Credit as adopted by the Board of Trustees to the U.A. LOCAL NO.290 PLUMBER, STEAMFITTER AND SHIPFITTER INDUSTRY EDUCATIONAL REIMBURSEMENT, SCHOLARSHIP AND VACATION TRUST and have submitted this request under the guidelines of said document.

Signed:

Date: